

Audit/Inspection Checklist

Code Title	Work at height safety	Code No.	OSHJ-COP-04	Rev. No.	1.0
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Sr.	Checklist Item	Clause in the Code	Acceptable means of compliance
1	Is the work activity using proper work-at-height equipment?	5.3: Selecting The Right Work at Height Equipment	<ul style="list-style-type: none"> – Visually verify the equipment is providing safe access, strength and proper platform for the work under progress.
2	Is there a proper arrangement to prevent the falling of objects?	5.5.1: Falling Object	<ul style="list-style-type: none"> – Visual verification for falling object protection: – Nets to capture objects; – Tool lanyards; – Proper use of toe boards; – Availability of Rubbish chutes
3	Are the fragile surfaces secured properly?	5.5.2: Fragile Surfaces	<ul style="list-style-type: none"> – Visually verify measures to prevent falls in place like permanent fencing, guards or other measures.
4	Are guard rails in place where there is possible risk of fall from height?	5.5.3: Guard Rail Systems	<ul style="list-style-type: none"> – Visually verify that guard rails are used on the edge of the following, including but not limited to: – Working platforms, stairs, ramps, walkways and landings; – Openings in floors or edges of roof structures; – Shafts or excavations; – Fragile surfaces.

5	Are the guard rails in place provide adequate protection?	5.5.3: Guard Rail Systems	<ul style="list-style-type: none"> – Visually verify the height of the following: – Guard rail: Min. 950 mm – Intermediate : not more than 470 mm – Toe board : 150 mm
6	Is there a proper fall protection system in place?	5.5.5: Personal Fall Protection Systems	<ul style="list-style-type: none"> – Visually verify where applicable a full body harness is connected to an anchor point (Fall Restraint/Prevention Systems) or lanyard (Fall arrestor system)
7	Are the work-at-height equipment's properly maintained and inspected periodically?	5.6: Inspection and Maintenance of Work at Height Equipment	<ul style="list-style-type: none"> – Copy of maintenance record – Copy of inspection record
8	Are the employee's proper trained and competent to work at height?	6: Training	<ul style="list-style-type: none"> – Copy of training certificate – Copy of training records
9	Is there a proper arrangement for emergencies in place?	7: Emergency Preparedness and Response	<ul style="list-style-type: none"> – Visually verify emergency arrangement in the workplace specifically 'RESCUE EQUIPMENT'.